

Summers County Board of Education
REGULAR Meeting Minutes (1 of 6)
November 19, 2009
10:00 a.m.

1. Roll Call

The Summers County Board of Education met in a regular meeting on November 19, 2009, 10:00 a.m. in the board conference room with, Ms. Sue Angell board president, presiding over the meeting with the following board members present: Mr. David Ballard, Mr. William Humphreys, Mr. James Withrow and Mrs. Jean Gore.

Other staff members: Mrs. Vicki Hinerman, *Superintendent*; David Quisenberry, *Director of Attendance*; Ms. Kimberly J. Rodes, *Director of Student Services*; and Mrs. Jennifer Farley, *Business Manager*.

2. Invocation/Pledge of Allegiance

The invocation was given by Mr. Ballard and followed by the "Pledge of Allegiance".

3. Approval of Agenda

Upon a motion by Mr. Ballard, seconded by Mrs. Gore and by unanimous vote, the agenda was approved.

4. Approval of Minutes

Upon a motion by Mr. Withrow, seconded by Mr. Ballard and by unanimous vote, the following minutes were approved, as recommended by the superintendent:

< November 4, 2009

< November 16, 2009 LSIC, JBE

5. Presentation

None, no action taken.

6. Discussion of Current Issues

Board members discussed a letter from Hinton Area Elementary requesting a school zone light.

They also discussed a preliminary figure on school aid that would pay for 1 2/3 extra teachers and of cuts/teachers for next year.

7. Appearance

None, no action taken.

8. Personnel

Upon a motion by Mr. Withrow, seconded by Mr. Ballard, and by unanimous vote, the board approved the retirement resignation requests, as presented, from the following employees, as recommended by the superintendent:

<Retirement Resignation

<Donna Dillon, SCHS professional personnel, effective the end of the 2009-2010 school term.

<Debra Bower Meadows, professional personnel, effective the end of the 2009-2010 school term.

<Charles "Eddie" Cales, professional personnel, effective the end of the 2009-2010 school term.

<Jonathan Averill, professional personnel, effective the end of the 2009-2010 school term.

<Linda L. Harvey, professional personnel, effective the end of the 2009-2010 school term.

<Donna Mock, professional personnel, effective the end of the 2009-2010 school term.

9. Approve Employment of Professional Personnel

Upon a motion by Mr. Humphreys, seconded by Mr. Ballard and by unanimous vote, the board approved employment of the following professional personnel, as recommended by the superintendent:

< Reading Tutors, grades 1-5, HAE ,as needed, November 20, 2009 - May 28, 2010, \$23.00 per hour,

Donna Mock and Carol Crook.

10. Approve Employment of Substitute Professional Personnel

None, no action taken

11. Approve Employment of Coaches

Upon a motion by Mr. Withrow, seconded by Mr. Ballard and by unanimous vote, the board approved employment of the following coaches, as recommended by the superintendent:

- <Assistant Boys Basketball Coach, 2009-2010 school term, \$1,000.00, *Stan Duncan*
- <Assistant Boys Basketball Coach, 2009-2010 school term, \$1,000.00, *Ricky Shrewsbury*
- <Head Boys Track Coach, 2009-2010 school term, \$1,600.00, *Leon Franklin*

12. Approval of Volunteer

Upon a motion by Mr. Ballard, seconded by Mrs. Gore and by unanimous vote, the board approved the following volunteer, as recommended by superintendent:

- <*Karen Sears*, Hinton Area Elementary

13. Discussion and/or Action Concerning Out of County Request

Upon a motion by Mr. Withrow, seconded by Mr. Humphreys and by unanimous vote, the board approved the following out of county request, as presented, as recommended by the superintendent:

- <Request for Isaac Daniel Reed to attend Mercer County Schools

14. Approve Policy

Upon a motion by Mr. Ballard, seconded by Mr. Withrow and by unanimous vote, the board approved the following policy, as presented, as recommended by the superintendent:

- <V-C-1 In County Students Attending Out-of-County Schools

15. Discussion and/or Action for Approval of Alternate Care Site Agreement

Upon a motion by Mrs. Gore, seconded by Mr. Ballard and by unanimous vote, the board approved the following Alternate Care Site Agreement, as presented, as recommended by the superintendent:

**MEMORANDUM OF UNDERSTANDING FOR ALTERNATE CARE SITES IN SUMMERS COUNTY,
WEST VIRGINIA**

This Memorandum of Understanding (hereafter "MOU") is entered into by and between Summers County Commission, on behalf of the Summers County Office of Emergency Management (hereafter SCOEM), and Summers County Schools (hereafter SCS), located at 116 Main Street, Hinton, WV, and in cooperation with Summers County Appalachian Regional Hospital (hereafter SCARH) and the Summers County Health Department (hereafter SCHD) and Summers County Emergency Medical Services (hereafter SCEMS).

RECITALS

WHEREAS,

- a. SCOEM is a department of the County of Summers and is overseen by the Summers County Commission; and**
- b. SCOEM is the authority responsible for designating government authorized alternate care sites (ACS) within Summers County to serve as a site where patient care can be provided to individuals impacted by a large-scale catastrophic emergency; and**
- c. SCS has the capacity to serve as a government authorized ACS in the event that all other healthcare resources are exhausted.**

THEREFORE, SCOEM and SCS, in cooperation with SCARH, SCHD, and SCEMS hereto mutually agree as follows:

- 1. TERM.** This MOU shall be effective on November 19, 2009, or when all parties have signed, whichever is later, and shall remain in effect until terminated, in writing, having given ninety (90) days prior notice, by either party. This MOU shall be activated when a catastrophic emergency exists that requires the activation of a government authorized ACS to help absorb the patient load after all other healthcare resources have been exhausted and the SCARH requests assistance.
- 2. DESIGNATED REPRESENTATIVES.** Gary S. Lipscomb is the representative of SCOEM and will administer this MOU for SCOEM. Vicki Hinerman is the authorized representative for SCS. Wes Dangerfield is the authorized representative for SCARH. Sandra Ball is the authorized representative for SCHD. Ray Crewey is the authorized representative for SCEMS. Changes in designated representatives shall occur only by advanced written notice to the other party.
- 3. SUMMERS COUNTY SCHOOLS.** SCS hereby acknowledges its intent to serve as a government authorized ACS in the event of a large-scale public health emergency and hereby agrees to do the following:

- A.** SCS personnel will, upon the request of SCOEM, permit the use of its physical facilities, Summers County High School, Summers Middle School, Hinton Area Elementary, Talcott Elementary and/or Jumping Branch Elementary, by SCOEM as soon as possible after SCOEM's request for the requested facility in order to establish a government authorized ACS.

Such facilities, associated systems and equipment shall include, but not be limited to:

Buildings

Office equipment, including telephones, copy machines, computers, internet services and fax machines;

Tables, chairs, desks

Kitchen facilities

Parking areas

Restrooms

- B.** Designate a 24 hour/ 7 day contact person in the case of a public health emergency and update the information as necessary.
 - C.** SCS agrees to the modification or suspension of school activities in support of a government authorized ACS.
 - D.** SCS agrees to provide personnel to aid with staffing the ACS in accordance with the needs of the ACS and availability of staff.
- 4. SCOEM agrees to the following:**
 - A.** Providing a point of contact person to answer questions that SCS may have about these arrangements.
 - B.** SCS and associated systems will only be used with facility management authorization and oversight to include appropriate orientation/training as needed.
 - C.** Ensuring that any supplies (including telephone charges, faxes, copy charges, etc.) that are used by SCOEM in support of the government authorized ACS are replaced or the cost of said supplies are reimbursed to SCS, contingent upon the receipt by SCOEM of a request for payment from SCS with back-up documentation of actual costs incurred attached.
 - D.** Ensuring that any post-event cleanup that may be needed is performed.
 - E.** Providing training for personnel who will staff the government authorized ACS.
 - 5. SCARH agrees to the following:**
 - A.** Contacting SCOEM in the event of an emergency health situation that requires the use of an ACS in order to serve the health needs of the citizens of Summers County.

B. Assisting with staffing and supplies necessary to operate the ACS.

6. SCHD agrees to the following:

A. Assisting with staffing and supplies necessary to operate the ACS.

B. Requesting staff through the West Virginia REDI system, if needed.

7. SCEMS agrees to the following:

A. Transporting patients as necessary.

B. Providing additional staff as needed and as available.

8. LIABILITY.

WEST VIRGINIA CODE

§15-5-12. Liability to sheltered persons.

Any person owning or controlling real estate or other premises who voluntarily and without compensation grants a license or privilege or otherwise permits the designation or use of the whole or any part of such real estate or premises for the purpose of sheltering persons during an actual, impending, mock or practice emergency shall, together with his successors in interest, if any, not be civilly liable for negligently causing the death of or injury to any sheltered person on or about such real estate or premises or for loss of or damage to the property of any such sheltered person.

9. GENERAL PROVISIONS.

10. This Agreement may be terminated by either party by giving written notice at least ninety (90) days prior to the effective date of such termination.

a. SCS agrees to adhere to all health and safety standards as set forth by the State of West Virginia and/or Summers County.

b. NOTICES. Any notice required or permitted to be given under this MOU shall be in writing and shall be served by certified mail, return receipt requested, or personal service upon the other party. When service is by certified mail, service shall be conclusively deemed complete three (3) days after deposit in the United States mail, postage prepaid, addressed to the party to whom such notice is to be given as hereafter provided.

If to SCOEM: Steve Lipscomb, Post Office Box 97, Hinton, WV 25951, with a copy to Summers County Commission, Post Office Box 97, Hinton, WV 25951.

If to SCS: Vicki Hinerman, Superintendent, 116 Main Street, Hinton, WV 25951.

The parties to this MOU hereby agree to any and all provisions as stipulated above. THEREFORE, IN WITNESS WHEREOF, this MOU has been executed as follows:

**By: _____ as authorized by the Summers County Board of
Vicki S. Hinerman, Superintendent
Education, on _____.
Date**

**By: _____ as authorized by the Summers County
Gary S. Lipscomb, Director OEM
Commission on _____.
Date**

**By: _____ as authorized by the Summers County
Wes Dangerfield, CCEO
Summers County ARH Hospital on _____.
Date**

By: _____ as authorized by the Summers County Health

Sandra Ball, RN
 Department on _____
 Date

By: _____ as authorized by the Summers County
 Ray Crewey
 Emergency Medical Services on _____
 Date

16. Approve Sale of Buses and Dump Truck

Upon a motion by Mr. Humphreys, seconded by Mr. Withrow and by unanimous vote, the board approved sale of the following buses, as presented, as recommended by the superintendent:

Bus Number	Model	Sold to: Name/Address	Price
3	1995 INT Vin# 1HVBBAAAL1SH654909	Michael Ianniello Yellow Bus Sales LTD. 59590 County Road 9 Newcomerstown, OH 43832-8987	Amount Paid \$4,000.00 Check #9286
19	1994 INT Vin# 1HVBBPNN6RH564387	Arnold W. Ryan 206 Maple Avenue Hinton, WV 25951	Amount Paid \$2,100.00 Check #1678
18	1994 INT Vin# 1HVBBPNL6RH564386	Arnold W. Ryan 206 Maple Avenue Hinton, WV 25951	Amount Paid \$2,100.00 Check #1678
	1977 Dodge Dump Truck Vin# D61FK7J020434		NO SALE

17. Discussion and/or Action Concerning Facilities Project

Mr. Quisenberry informed board members that the final walkthrough of Summers Middle School is scheduled for today.

A contract has been issued to the Badger Construction Company in Morgantown for the demolition of the old Talcott School. The demolition should start within 2 weeks.

18. Informational Items

Mr. Quisenberry presented to the board members the 3rd month attendance report (10/16/09-11/12/09) showing students totaling 1,558. It was also noted that due to illness, attendance is down.

19. Approval of Bills

Upon a motion by Mr. Withrow, seconded by Mr. Ballard and by unanimous vote, the board approved bills for payment (see Appendix A), as presented, as recommended by the superintendent.

20. Transfers and Supplements

None, no action taken.

21. Adjournment

Upon a motion by Mr. Humphreys, seconded by Mr. Ballard and by unanimous vote, the meeting was adjourned.