

Summers County Board of Education
REGULAR Meeting MINUTES
September 9, 2009
10:00 a.m.

1. Roll Call

The Summers County Board of Education met in a regular meeting on September 9, 2009, 10:00 a.m. in the board conference room with Mr. David Ballard, board vice president, presiding over the meeting with the following board members present: Mr. William Humphreys, Mr. James Withrow and Mrs. Jean Gore.

Absent: Sue Angell

Other staff members: Mrs. Vicki Hinerman, *Superintendent*; Dr. Sarah Brown, *Director of Curriculum*; Mr. David Quisenberry, *Attendance Director*; Ms. Kimberly Rodes, *Director of Student Services*; Mrs. Jennifer Farley, *Business Manager*; Ms. Lauren Osborne, *Coordinator of Accounting Services* and Mr. Jay McBride, *Transportation Director*.

2. Invocation/Pledge of Allegiance

The invocation was given by Mr. Withrow and followed by the "Pledge of Allegiance".

3. Approval of Agenda

Upon a motion by Mrs. Gore, seconded by Mr. Withrow and unanimous vote, the agenda was approved.

4. Approval of Minutes

Upon a motion by Mr. Withrow, seconded by Mr. Humphreys and by unanimous vote, the following minutes were approved, as recommended by the superintendent:

➤ August 26, 2009

5. Presentation

None, no action taken.

6. Discussion of Current Issues

The board welcomed Ms. Lauren Osborne, Coordinator of Accounting Services to Summers County Schools.

Mrs. Hinerman informed the board that student enrollment had increased to 1,531. She also informed the board that Kristina Graff wants to sell her house at 100 Main Street to the board.

Mrs. Hinerman informed board members that the Summers County School system is not over in staffing teachers nor service personnel.

The board discussed the gate that was locked at Summers County High School and felt it should be open during football games.

7. Appearance

None, no action taken

8. Personnel

Ms. Rodes informed the board that the lunch program adults entitled to a free lunch are:

Cooks: Jewel Cales, Tasha Logston, Regina Trout, Joshua Southern, Drema Presley, Lisa Bowles, Gail Meadows, Pam Ward, Haroldine Ward, Ruth Gill, and Edith Coffman;

Point of Service Secretaries: Vickie Deaver, Paula Rhodes, and Melva Wheeler;

Principals: Thomas Niswander, Josh Houchins, Kit Durnan, Mike Tabor, Gaye Shaver and Patricia Harvey. Kim Rodes, Marsha Hicks and John Woodrum.

Others contracting to exchange their right to a 30 minute duty free lunch for working in the cafeteria during lunch and receiving a free lunch are:

Kathy Shank, Beverly Jordan, Jackie Persinger, Rebecca Cole, Angela Gumm, Marilyn Nelson, Jamie Wykle, Linda Cales, Linda Harvey, Sandy Goins, and Timmy Gill.

9. Approve Employment of Professional Personnel

Upon a motion by Mr. Withrow, seconded by Mrs. Gore and by unanimous vote, the board approved the

employment of the following professional personnel as recommended by the superintendent:

- Multi-Categorical MI/LD/BD and Autism Teacher, Hinton Area Elementary, 2009-2010 school term (200 days), state scale, retroactive, beginning August 21, 2009 *No Applicants*
- ACT Math Tutor, for the remainder of the 2009-2010 school term, \$23.00 per hour, not to exceed 60 hours, *Amy Vega*
- Alternative Education Teacher (after school), retroactive for the 2009-2010 school term, as needed - 4 days per week (Mon. - Thurs.) from 4:00 p.m. until 7:00 p.m. \$23.00 per hour, *Andrea Adkins*
- Homebound Teacher and Special Homebound Teacher, retroactive, 2009-2010 school term, as needed, \$23.00 per hour, *J. D. Fox*
- Homebound Teacher and Special Homebound Teacher, 2009-2010 school term, as needed, \$23.00 per hour, *Donna Mock*.

10. Approve Mentors for Professional Personnel

Upon a motion by Mr. Humphreys, seconded by Mr. Withrow and by unanimous vote, the board approved the following mentors for professional personnel as recommended by the superintendent:

- *Gaye Shaver*, mentor for Josh Houchins, \$300.00, 1st semester of the 2009-2010 school term.
- *Debra Cantrell*, mentor for Martha Gill, \$600.00 for the 2009-2010 school term.

11. Approve Employment of Substitute Professional Personnel

None, no action taken.

12. Approve Employment of Substitute Service Personnel

Upon a motion by Mr. Withrow, seconded by Mrs. Gore and by unanimous vote, the board approved employment of the following substitute service personnel as recommended by the superintendent:

- *Angela Fullen*, substitute custodian, remainder of the 2009-2010 school term, as needed, state scale.

13. Approval of Professional Personnel to Work 45 Minutes Daily in Lieu of 45 Minutes Daily Duty Free Planning

Upon a motion by Mr. Withrow, seconded by Mrs. Gore and by unanimous vote, the board approved the following professional personnel to work 45 minutes daily in lieu of 45 minutes daily duty free planning, as recommended by the superintendent:

- *Stacie Young*, work 45 minutes daily in lieu of 45 minutes daily duty free planning, retroactive for the 2009-2010 school term, daily rate of planning time per state scale.

14. Approve the 2009-2010 Safe and Drug Free Schools Plan

Upon a motion by Mrs. Gore, seconded by Mr. Humphreys and by unanimous vote, the board approved the 2009-2010 Safe and Drug Free Schools Plan, as presented, as recommended by the superintendent.

15. Approve Agreement Between Summers County School of Practical Nursing and the Summers Nursing and Rehabilitation Center, Inc.

Upon a motion by Mr. Withrow, seconded by Mrs. Gore and by unanimous vote the board approved the agreement between Summers County School of Practical Nursing and the Summers Nursing and Rehabilitation Center, Inc., as presented, as recommended by the superintendent.

16. Approve Concord College Student Teachers for Fall Semester 2009-2010

Upon a motion by Mr. Humphreys, seconded by Mrs. Gore and by unanimous vote, the board approved the following Concord College students placements for early field-based experiences, as presented, as recommended by the superintendent:

- *Field-Based Experience List*

Summers County High School	Summers Middle School	Hinton Area Elementary
Dana Wright	Ashleigh Gill	Lindsay Cales

Jillian Duncan	Chad Spade	Alexander Walters
Joy Gilpin	Brandon Plumley	Crystal Richmond
		Rose Richmond

17. Approve Policies To be Placed on Review

Upon a motion by Mr Humphreys, seconded by Mrs. Gore and by unanimous vote, the board approved the following policies to be placed on review, as presented, as recommended by the superintendent:

- V-E-4 Billing and Collection Policy (Child Nutrition)
- VII-A-9 Safe and Orderly Schools Student Conduct Policy
- V-E-6 County Wellness Policy

18. Approval of Strategic Plan Update

Upon a motion by Mr. Withrow, seconded by Mr. Humphreys and by unanimous vote, the board approved the Strategic Plan Update, as presented, as recommended by the superintendent.

19. Discussion and/or Action on Setting Goals for the Superintendent

Upon a motion by Mr. Humphreys, seconded by Mrs. Gore and by unanimous vote the board set the following 2009-2010 goals/time-lines for the superintendent:

**Section 1
Goal Setting and Evaluation Instrument
Superintendent Performance Evaluation Form
(Goal-Setting Instrument)**

GOALS	TIME-LINE	HOW EVALUATED	EXCEED GOAL	MEETS GOAL	DOES NOT MEET GOAL
1. To increase student performance	5/1/10	Results of benchmark and acuity testing			
2. To monitor the completion of the Ten Year Facilities plan	9/1/10	reports given at regular board meetings in 09-10 term			
3. To improve communication through the county website	5/1/10	Updates given at regular board meetings showing the new website			
4. To create professional learning communities and to implement problem based learning and project based assessment	5/1/10	Reports from principals and teacher leaders			

20. Discussion and/or Action Concerning Out of County Transfers

Upon a motion by Mr. Humphreys, seconded by Mr. Withrow and by a 3 to 1 vote, the board approved the following out of county transfer requests, as presented, as recommended by the superintendent: Mrs. Gore, Mr. Humphreys and Mr. Withrow voting “yes”. Mr. Ballard voting “no”.

- Request for Tryton K. Hayes and Dakota K. Hayes to attend Fayette County Schools
- Request for Jacob Foster and Jenna Foster to attend Monroe County Schools

21. Discussion and/or Action Concerning In Coming Student Request

None, no action taken.

22. Discussion and/or Action Concerning Facilities Project

Mr. Quisenberry updated members concerning the SMS project. He also stated that Talcott School had been selected for radon testing.

23. Informational Items

- WV Report Card
- Training and Travel Expenses

24. Approval of Bills

Upon a motion by Mr. Withrow, seconded by Mrs. Gore and by unanimous vote, the board approved bills for payment (see [Appendix A](#)), as presented, as recommended by the superintendent.

25. Transfers and Supplements

None, no action taken.

26. Adjournment

Upon a motion by Mr. Humphreys, seconded by Mrs. Gore and by unanimous vote, the meeting was adjourned.

