

**Summers County Board of Education
Regular Meeting MINUTES (Page 1 of 5)
September 22, 2010
10:00 a.m.**

1. Roll Call

The Summers County Board of Education met in a regular meeting on September 22, 2010, 10:00 a.m. in the board office conference room with Ms. Sue Angell, board president, presiding over the meeting with the following board members present: Mr. David Ballard, Dr. Deborah Clark, Mr. James Withrow, and Mrs. Jean Gore.

Other staff members present: Mrs. Vicki Hinerman, *Superintendent*; Dr. Sarah Brown, *Director of Curriculum*; Ms. Kimberly J. Rodes, *Director of Student Services*; Mr. David Quisenberry, *Director of Attendance*; Mrs. Jennifer Farley, *Business Manager*; and Mr. Jay McBride, *Transportation Director*.

2. Invocation/Pledge of Allegiance

Done at special meeting, 9/22/10, 9:30 a.m.

3. Approval of Agenda

Upon a motion by Mr. Ballard, seconded Dr. Clark and by unanimous vote, the agenda was approved.

4. Approval of Minutes

Upon a motion by Mr. Withrow, seconded by Mrs. Gore and by unanimous vote, the following minutes were approved as recommended by the superintendent:

< September 8, 2010 Regular Meeting

5. Appearance

None, no action taken

6. Presentation

None, no action taken

7. Discussion of Current Issues

Board members discussed the current student enrollment being the same as last year's 2nd month report.

8. Personnel

Upon a motion by Mr. Withrow, seconded by Mr. Ballard and by unanimous vote, the board approved the resignation request from the following employee, as recommended by the superintendent:

<**Resignation**

<*Brad Wykle*, Special Education Teacher at SCHS, effective September 29, 2010, contingent upon receiving employment with Fayette County Schools.

9. Approve Employment of Professional Personnel

Upon a motion by Mr. Ballard, seconded by Dr. Clark and by unanimous vote, the board approved the following professional personnel, as recommended by the superintendent:

< ACT English/Reading Tutor, provide 12-20 hours tutoring to students 2 weeks prior to each ACT test, \$23.00 per hour, not to exceed 80 hours, 2010-2011 school term, *Michelle Cales*.

<ACT Math Tutor, provide 12-20 hours of tutoring to students 2 weeks prior to each ACT test, \$23.00 per hour, not to exceed 80 hours, 2010-2011 school term, *Amy Vega*.

<Alternative Education Teacher (after school), as needed for the 2010-2011 school term (Mon.-Thur.) from 4 p. m. until 7p.m., \$23.00 per hour, *Ellen Holt, Martha Holt, and Debra Cantrell*, pending WV certification.

< 1st Grade Teacher at HAE, remainder of the 2010-2011 school term, beginning November 1, 2010, state scale, *Cassie Gillespie*.

< Credit Recovery Tutor, SCHS, as needed, remainder of the 2010-2011 school term, \$23.00 per hour, not to exceed 90 hours, *Susie Hudson*.
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<Work Based Learning Coordinator, September 15, 2010 through June 30, 2011, as needed, not to exceed 70 hours, \$23.00 per hour *Robert Mazzella*.

<Homebound Teacher and Special Homebound Teacher for the 2010-11 school , as needed, \$23.00 per hour, *Bertha Clay, retroactive*.

<Guidance Counselor after school Alternative Education, as needed basis, not to exceed ½ hour twice a week per student, \$23.00 per hour, *Riley Reed Mann*.

10. Approve Employment of Substitute Professional Personnel

Upon a motion by Dr. Clark, seconded by Mr. Ballard and by unanimous vote, the board approved the following substitute professional personnel, as recommended by the superintendent:

<Substitute for the Coordinator and/or Instructors for the LPN Program, as needed, for the 2010-2011 school term, state scale, *Rebecca Jordan*, pending WV certification and record check.

<Substitute teacher, as needed, for the remainder of the 2010-2011 school term, state scale, *Rebecca Jordan*, pending WV certification and record check.

<Substitute teacher, as needed, for the remainder of the 2010-2011 school term, state scale, *Vickey Lilly*.

11. Approve Employment of Service Personnel

Upon a motion by Mr. Withrow, seconded by Mr. Ballard and by unanimous vote, the board approved employment of the following service personnel, as recommended by the superintendent:

<Bus Operator, retroactive, route beginning on Ellison Ridge Road, for the remainder of the 2010-2011 school term, beginning September 15, 2010, state scale, *David Fox*.

<Bus Operator, route beginning at Talcott Elementary, for the remainder of the 2010-2011 school term, beginning October 1, 2010, state scale, *Terry Smith*.

<Custodian III, SCHS, remainder of the 2010-2011 school term, beginning January 3, 2011, (206 days, thereafter), state scale, *Howard Anderson*.

12. Approve Employment of Substitute Service Personnel and Approve Random Selection to Establish Seniority (18-A-4-7A)

Upon a motion by Dr. Clark, seconded by Mr. Ballard and by unanimous vote, the board approved employment of the following substitute service personnel and the random selection to establish seniority (18-A-4-7A) as recommended by the superintendent:

A. Employment - Substitute Custodians

Bradley Bowles, Randall Goodson, Christy Bonds, and Tina Richmond

B. Random Selection to Establish Seniority (18-A-4-7A)

1. *Bradley Bowles*
2. *Randall Goodson*
3. *Christy Bonds*
4. *Tina Richmond*

13. Approve Volunteer

Upon a motion by Mr. Withrow, seconded by Mrs. Gore and by unanimous vote, the board approved the following volunteer at HAE, as recommended by the superintendent:

<*Vicky Lilly*, Hinton Area Elementary

14. Approval of Annual Financial Statement of the Summers County Board of Education as of and For the Fiscal Year Ended June 30, 2010

Upon a motion by Mr. Withrow, seconded by Dr. Clark and by unanimous vote, the board approved the annual financial statement of the Summers County Board of Education as of and for the fiscal year ended June 30, 2010, as presented, as recommended by the superintendent.

15. Approve Supplement for SCHS Band Director

Upon a motion by Mr. Ballard, seconded by Mrs. Gore and by unanimous vote, the board approved the following supplement for the SCHS Band Director, as recommended by the superintendent:

<\$1,500.00 per year supplement for SCHS Band Director, *Danielle Stump*

16. Approve Concord College Field-Based Experience Placement Requests

Upon a motion by Dr. Clark, seconded by Mr. Ballard and by unanimous vote, the board approved the following Concord College field-based experience placement requests, as presented, as recommended by the superintendent:

<*Field-Based Experience List*

Summers County High School	Summers Middle School	Hinton Area Elementary
Nicole Bartley	Crystal Richmond	Alexander Walters
Victoria Powell	Mariah Patterson	Angela Lewis
	Colin Chetson	

17. Approval of LSIC Dates/Times for the 2010-2011 School Term

Upon a motion by Mr. Withrow, seconded by Mrs. Gore and by unanimous vote, the board approved the following LSIC dates/times for the 2010-2011 school term, as recommended by the superintendent:

<**November 15, 2010, 3:30 p.m. - *Jumping Branch Elementary***

<**March 17, 2011, 3:15 p.m. - *Talcott Elementary***

<**April 15, 2011, 3:00 p.m. - *Summers Middle School***

<**May 4, 2011, 3:30 p.m. - *Summers County High School***

<**May 5, 2011, 3:45 p.m. - *Hinton Area Elementary***

18. Approve Out of State Request

Upon a motion by Mr. Withrow, seconded by Dr. Clark and by unanimous vote, the board approved the following out of state request, as presented, as recommended by the superintendent:

<*Kathy Duffield*, Indianapolis, Indiana - to attend the National FFA Convention, October 20-24, 2010
Chaperones: Kathy Duffield, Laura Duffield, and Matt Bennett

19. Approval of FFA Overnight Trip to Morgantown

Upon a motion by Dr. Clark, seconded by Mr. Ballard and by unanimous vote, the board approved the following FFA overnight trip to Morgantown, as presented, as recommended by the superintendent:

<*Kathy Duffield*, Morgantown, WV - to attend WV FFA Career Development Events,
September 28-30, 2010

Chaperones: Kathy Duffield, Laura Duffield, Bus Driver (expected to chaperone)

20. Approve Policies

Upon a motion by Mr. Withrow, seconded by Mr. Ballard and by unanimous vote, the board approved the following policies, as presented, as recommended by the superintendent:

A. To Be Placed on Review

<Policy III-B-2 Parent Involvement

B. Approval

<Policy VII-D-1 Collection, Maintenance, and Disclosure of Student Data

21. Discussion and/or Action Concerning Out of County Transfer

None, no action taken

22. Approve In Coming Student Request

None, no action taken

23. Discussion and/or Action on Setting Goals for the Superintendent

Upon a motion by Dr. Clark, seconded by Mr. Ballard and by unanimous vote, the board set the following 2010-2011 goals/time-lines for the superintendent:

**Section 1
Goal Setting and Evaluation Instrument
Superintendent Performance Evaluation Form
(Goal-Setting Instrument)**

GOALS	TIME-LINE	HOW EVALUATED	EXCEED GOAL	MEETS GOAL	DOES NOT MEET GOAL
1. To increase student performance through the use of interventionists in reading/language arts and math classrooms in grades K-5	5/1/11	Job posting for interventionists, board minutes documenting hiring of interventionists, schedules for each interventionist from each elementary school, results of benchmark testing			
2. To monitor the performance of principals	5/1/11	Logs from superintendent and directors showing visits to schools			
3. To improve school accounting procedures	5/1/11	Monthly audit reports from each school, log showing meetings of business office staff with principals and secretaries to discuss findings and necessary corrections			
4. To increase student performance through the use of state approved computer programs	5/1/11	Reports from principals and technology integration specialists showing scheduling of computer labs and benchmark results			

24. Discussion and/or Action Concerning Facilities Project

<Letter from J. Dan Snead and Associates, Inc to the Badger Construction Company, Inc concerning demolition of the Old Talcott Elementary School dated September 15, 2010.

25. Informational Items

<Mrs. Gore asked about an alternative bus plan for inclement weather.

26. Approval of Bills

Upon a motion by Mr. Withrow, seconded by Mr. Ballard and by unanimous vote, the board approved bills for payment (see [Appendix A](#)) with Ms. Angell, Dr. Clark and Mrs. Gore voting “yes” and Mr. Withrow and Mr. Ballard abstaining from personal payments.

27. Transfers and Supplements

Upon a motion by Mr. Ballard, seconded by Mr. Withrow and by unanimous vote, the board approved supplements \$906,464.15 as presented, as recommended by the superintendent.

28. Adjournment

Upon a motion by Dr. Clark, seconded by Mrs. Gore and by unanimous vote, the meeting was adjourned.