

Summers County Board of Education
Regular Meeting Minutes (Page 1 of 2)
November 30, 2011
10:00 a.m.

I. Roll Call

The Summers County Board of Education met in a regular meeting on November 30, 2011 at 10:00 a.m. in the board office conference room with Ms. Sue Angell, board president, presiding over the meeting with the following board members present: Mr. David Ballard, Dr. Deborah Clark, Mr. James Withrow and Mrs. Jean Gore.

Other staff members present: Mrs. Vicki Hinerman, *Superintendent*; Dr. Sarah Brown, *Director of Curriculum*; Ms. Kimberly J. Rodes, *Director of Student Services*; Mrs. Jennifer Farley, *Business Manager*; and Mr. Jay McBride, *Transportation Director*.

2. Invocation/Pledge of Allegiance

Done at previous meeting

3. Approval of Agenda

Upon a motion by Mr. Ballard, seconded by Mr. Withrow and by unanimous vote, the agenda was approved.

4. Approval of Minutes

Upon a motion by Dr. Clark, seconded by Mrs. Gore and by unanimous vote, the following minutes were approved:

<November 14, 2011, Special Meeting/LSIC/JBE

<November 16, 2011, Regular Meeting

5. Appearance

None, no action taken

6. Presentation

None, no action taken

7. Discussion of Current Issues

None, no action taken

8. Personnel

Upon a motion by Mr. Ballard, seconded by Dr. Clark and by unanimous vote, the board approved the retirement resignation requests, as presented by the following employees, as recommended by the superintendent:

<Retirement Resignation

<*Dora J. Keffer*, Reading/English Teacher at SMS, effective at the end of the 2011-2012 school term

<*Karen McBride*, School Counselor at HAE, effective at the end of the 2011-2012 school term

9. Approve Employment of Substitute Professional Personnel

Upon a motion by Mr. Withrow, seconded by Mrs. Gore and by unanimous vote, the board approved employment of the following substitute professional personnel, as recommended by the superintendent:

<Substitute teachers, for the remainder of the 2011-2012 school term, as needed, state scale,

Courtney Ford and Celena Hope Cooper

10. Approve Employment of Service Personnel

Upon a motion by Dr. Clark, seconded by Mr. Ballard and by unanimous vote, the board approved employment of the following service personnel, as recommended by the superintendent.

<Kindergarten Aide at Hinton Area Elementary, remainder of the 2011-2012 school term, beginning December 1, 2011, state scale, *Haroldine Ward*

11. Approve Out-of-State Request

Upon a motion by Mr. Withrow, seconded by Dr. Clark and by unanimous vote, the board approved the following out-of-state requests, as presented from the following employees, as recommended by the superintendent

<*Kari Sears*, Washington D.C., to attend the National Social Studies Conference, December 1-4, 2011

<*Melissa Kirkham*, New York, New York, to attend the Gear Up-NCCEP Capacity Building Workshop, February 12-15, 2012

12. Approve Policies

Upon a motion by Mr. Ballard, seconded by Mrs. Gore and by unanimous vote, the board approved the following policies, as recommended by the superintendent:

A. To Be Approved

<VII-B-3 Attendance Policy

B. To Be Placed on Review

<IV-M-8 Tuition Reimbursement

13. Approve Extension of Military Leave of Absence

Upon a motion by Mr. Withrow, seconded by Mrs. Gore and by unanimous vote, the board approved the following extension of military leave of absence, as recommended by the superintendent:

<*John Richmond*, bus operator, until May 31, 2012, per request, the Department of the Army

14. Approve Agreement Between Marshall University for the Placement of Teacher Candidates and other School Professionals and the Summers County Board of Education

Upon a motion by Dr. Clark, seconded by Mr. Ballard and by unanimous vote, the board approved the agreement between Marshall University for the placement of teacher candidates and other school professionals and the Summers County Board of Education, as recommended by the superintendent.

15. Discussion and/or Action Concerning Facilities Project

None, no action taken

16. Informational Items

None, no action taken

17. Approval of Bills

Upon a motion by Mr. Withrow, seconded by Mrs. Gore and by unanimous vote, the board approved bills for payment (**See Appendix A**), as presented, as recommended by the superintendent.

18. Transfers and Supplements

Upon a motion by Dr. Clark, seconded by Mr. Ballard and by unanimous vote, the board approved the transfers: \$57,505.00 and supplements: \$168,766.00, as presented, as recommended by the superintendent.

19. Adjournment

Upon a motion by Dr. Clark, seconded by Mr. Ballard and by unanimous vote, the meeting was adjourned.