

**Summers County Board of Education**  
**Regular Meeting Minutes (Page 1 of 2)**  
**November 28, 2012**  
**10:00 a.m.**

**1. Roll Call**

The Summers County Board of Education met in a regular meeting on November 28, 2012 at 10:00 a.m. in the board office conference room with Ms. Sue Angell, board president, presiding over the meeting with the following board members present: Mr. David Ballard, Dr. Deborah Clark, Mr. James Withrow, and Mrs. Jean Gore

Other staff members present: Mrs. Vicki Hinerman, *Superintendent*; Dr. Sarah Brown, *Curriculum Director*; Mr. David Quisenberry, *Attendance Director*; Ms. Kimberly J. Rodes, *Director of Student Services*; Mrs. Jennifer Farley, *Business Manager*; and Mr. Jay McBride, *Transportation Director*

Others attending: Ms. Brown, *Parent*

**2. Invocation/Pledge of Allegiance**

The invocation was given by Mr. Ballard and followed by the "Pledge of Allegiance."

**3. Approval of Agenda**

Upon a motion by Mr. Ballard, seconded by Mrs. Gore and by unanimous vote, the agenda was approved.

**4. Approval of Minutes**

Upon a motion by Dr. Clark, seconded by Mr. Ballard and by unanimous vote, the following minutes were approved:

<November 14, 2012, Regular Meeting

**5. Appearance**

Upon a motion by Mr. Withrow, seconded by Mr. Ballard and by unanimous vote, the board approved to abide by the decision of the court concerning the out of county request made by Ms. Audry Brown for her child to attend Monroe County Schools.

**6. Presentation**

None, no action taken

**7. Discussion of Current Issues**

None, no action taken

**8. Personnel**

Upon a motion by Mr. Withrow, seconded by Mrs. Gore, and by unanimous vote, the board approved the resignation request from the following employee as recommended by the superintendent:

<Resignation

<*Thomas Ward*, Athletic Trainer, effective immediately

**9. Approve Employment of Professional Personnel**

None, no action taken

**10. Approve Employment of Professional Substitute Personnel**

None, no action taken

**11. Approve Employment of Service Personnel**

None, no action taken

**12. Approve Policies**

Upon a motion by Mr. Ballard, seconded by Dr. Clark, and by unanimous vote, the board approved the following policies as recommended by the superintendent:

**A. To Be Approved**

<Policy V-C-5 Assigned Bus Stops

**B. To Be Placed on Review**

<VII - B-3 Attendance Policy (Revision)

**13. Approve Extension of Military Leave of Absence**

Upon a motion by Mr. Ballard, seconded by Mr. Withrow, and by unanimous vote, the board approved the following extension of military leave of absence as recommended by the superintendent.

<John Richmond, bus operator, until May 24, 2013, per request, the Department of the Army

**14. Approval of Principals' Job Description**

Upon a motion by Mr. Ballard, seconded by Dr. Clark, and by unanimous vote, the board approved the principals' job description, as recommended by the superintendent.

**15. Discussion and/or Action Concerning Out of County Transfer**

Upon a motion by Mr. Withrow, seconded by Mr. Ballard and by unanimous vote, the board approved the following out-of-county transfer request, as recommended by the superintendent:

<Request for Kaytlyn Dawn Mills to attend Mercer County Schools

**16. Approve In Coming Student Request**

No action taken

**17. Discussion and/or Action Concerning Facilities Project**

Mr. Quisenberry informed the board that the gym rails have been installed at the high school.

**18. Informational Items**

<Mrs. Farley presented to the board members the treasurers report for the month ending October 2012.

<Mr. Quisenberry presented to the board members the 3<sup>rd</sup> month attendance report (October 2-November 9) showing students totaling 1593.80.

<Mrs. Hinerman presented to the board members an email to Coach Ryan from Brenda Simpson, Sales Director of Residence Inn Marriott, dated November 20, 2012, complimenting the SCHS football team for their outstanding behavior while staying at their facility and to their parents and coaches for teaching them the respect of others.

**19. Approval of Bills**

Upon a motion by Mr. Withrow, seconded by Mrs. Gore, and by unanimous vote, the board approved bills for payment (**See Appendix A**), as presented, as recommended by the superintendent

**20. Transfers and Supplements**

Upon a motion by Dr. Clark, seconded by Mrs. Gore, and by unanimous vote, the board approved the transfers: \$55,464.00 and supplements: \$737.00 as presented, as recommended by the superintendent.

**21. Adjournment**

Upon a motion by Dr. Clark, seconded by Mr. Ballard, and by unanimous vote, the meeting was adjourned.