

Summers County Board of Education
Regular Meeting MINUTES (Page 1 of 5)
September 12, 2012
10:00 a.m.

1. Roll Call

The Summers County Board of Education met in a regular meeting on September 12, 2012 at 10:00 a.m. in the board office conference room with Ms. Sue Angell, board president, presiding over the meeting with the following board members present: Mr. David Ballard, Dr. Deborah Clark, Mr. James Withrow and Mrs. Jean Gore.

Other staff members present: Mrs. Vicki Hinerman, *Superintendent*; Mr. David Quisenberry, *Attendance Director*; Ms. Kimberly J. Rodes, *Director of Student Services*; Mrs. Jennifer Farley, *Business Manager*; and Mr. Jay McBride, *Transportation Director*.

2. Invocation/Pledge of Allegiance

The invocation was given by Mr. Withrow and followed by the "Pledge of Allegiance."

3. Approval of Agenda

Upon a motion by Dr. Clark, seconded by Mr. Ballard and by unanimous vote, the agenda was approved.

4. Approval of Minutes

Upon a motion by Mr. Withrow, seconded by Dr. Clark and by unanimous vote, the following minutes were approved:

<August 22, 2012, Regular Meeting

<August 24, 2012, Special Meeting

5. Discussion and/or Action Concerning Signing the Resolution of the State of West Virginia Section 457 Deferred Retirement Plan

Mr. James Blume made a presentation regarding the resolution.

Upon a motion by Dr. Clark, seconded by Mr. Ballard and by unanimous vote, the board approved to sign the Resolution of the State of West Virginia Section 457 Deferred Retirement Plan and approved the Retirement Plus Employer Adoption Agreement, as recommended by the superintendent.

6. Appearance

Tammy Lilly, Program Manager, Work Force Connections Program made a presentation of available programs.

7. Presentation

None, no action taken

8. Discussion of Current Issues

None, no action taken

9. Personnel

Upon a motion by Mr. Withrow, seconded by Mr. Ballard and by unanimous vote, the board approved the resignation requests, as presented from the following employees, as recommended by the superintendent:

<Resignation

<*Derek Mann*, assistant boys basketball coach, effective immediately

<*Ricky Shrewsbury*, assistant boys basketball coach, effective immediately

10. Approve Employment of Professional Personnel

Upon a motion by Mr. Ballard , seconded by Mrs. Gore and by unanimous vote, the board approved employment of the following professional personnel, as recommended by the superintendent:

- < Kindergarten teacher at Talcott Elementary, remainder of the 2012-2013 school term, state scale, *Courtney Leslie*
- <ABE Basic Skills Computer Instructor, 2012-2013 school term, as needed, \$19.00 per hour, *Marie Coleman*
- <Homebound teacher and special education homebound teacher, remainder of the 2012-2013 school term, as needed, \$23.00 per hour, *Loue Ann Bennett*

- <Mentor teachers during the 2012-2013 school term, \$600.00 *needs training
 - <Summers County High School
 - Brenda Martin for Michele Harless, LPN instructor
 - Jack Long for Jared Robertson, mathematics/science
 - Stan Duncan for Nathan Tanner, PE/Health
 - Loue Ann Bennett for Timothy Sims, general music, band and choir

- <Summers Middle School
 - *Brenda Braswell for Frankie Bennett, English, grade 7
 - Amy Smith for Christopher Vicars, science, grade 6
 - *Karen Bollinger for Alex Walters, 5th grade teacher
 - * Carolyn Eller for Pamela Mounts, 5th grade teacher
 - Kathy Lamb for Galen Weyer, mathematics teacher

- <Hinton Area Elementary
 - Diana Price for Scott Nystrom, 3rd grade

- <Talcott Elementary
 - * Heather Cooper for Courtney Leslie, kindergarten teacher

11. Approve Extra Curricular Contracts

Upon a motion by Mr. Withrow, seconded by Dr. Clark and by unanimous vote, the board approved the following extra curricular contracts, as recommended by the superintendent:

- <Experiential Learning Coordinator, aka, Work Based Learning Coordinator, 2012-2013 school term, not to exceed 70 hours, September 13, 2012 - June 30, 2013, \$23.00 per hour, *Bob Mazzella*
- <Alternative education teacher(s) (after school), 4 days per week (Monday through Thursday) from 3:30 p.m. until 6:30 p.m., as needed basis, \$23.00 per hour, *Leon Franklin*
- <Drama teacher, SCHS, 2012-2013 school term, \$23.00 per hour, not to exceed 80 hours per school year, pending enrollment of at least 10 students, *Martha Holt*

12. Approve Employment of Professional Substitute Personnel

Upon a motion by Mr. Ballard, seconded by Mr. Withrow and by unanimous vote, the board approved employment of the following professional substitute personnel, as recommended by the superintendent:

- <*Bethany Isaac*, substitute teacher, 2012- 2013 school term, as needed, state scale, pending certification

13. Rescind Employment of Service Personnel

Upon a motion by Mr. Ballard, seconded by Mrs. Gore and by unanimous vote, the board approved to rescind employment of the following service personnel, as recommended by the superintendent:

<Substitute Bus Operators, for the 21st Century Community Learning Center, June 18-July 27, 2012, as needed, (no work on June 20th or July 4th), state scale, *Bryan Boone and Carrie McGraw* for failing to sign and return contracts.

<Substitute Bus Operators for Summer 2012 Runs, as needed, Summer 2012, state scale, *Bryan Boone and Carrie McGraw* for failing to sign and return contracts.

14. Approve Employment of Substitute Service Personnel

Upon a motion by Mr. Withrow, seconded by Mrs. Gore and by unanimous vote, the board approved employment of the following substitute service personnel, as recommended by the superintendent:

<Substitute aide/bus monitor for Summers County Schools, remainder of the 2012-2013 school term, as needed, state scale, *Amy Cales*, pending a clean record check and drug test

15. Approve 2012-2013 Teacher Mutual Consent Placement

Upon a motion by Dr. Clark, seconded by Mr. Ballard and by a 4 to 0 vote, the board approved the following 2012-2013 teacher mutual consent placements, as recommended by the superintendent: Dr. Clark, Mr. Ballard, Ms. Angell and Mr. Withrow voting "yes". Mrs. Gore abstained.

<*Carol Renae Jones*, 2nd grade, Talcott Elementary

<*Vickie E. Cales*, split 1 / 2 grades, Jumping Branch Elementary

16. Approve Employment of Drama Coach(es)

Upon a motion by Mr. Withrow, seconded by Mr. Ballard and by unanimous vote, the board approved employment of the following drama coaches, as recommended by the superintendent:

<Drama coach at Talcott Elementary, 2012-2013 school term, \$23.00 per hour, not to exceed 80 hours per school year, pending enrollment of at least 10 students, *Linda Knott*

<Drama coach at Jumping Branch Elementary, 2012-2013 school term, \$23.00 per hour, not to exceed 80 hours per school year, pending enrollment of at least 10 students, *Tracey Foster-Long*

<Drama coach at Hinton Area Elementary, Summers Middle School, and Summers County High School 2012-2013 school term, \$23.00 per hour, not to exceed 80 hours per school year, per school, pending enrollment of at least 10 students per school, *Rebecca McLaughlin*

17. Approve Policies

Upon a motion by Mr. Withrow, seconded by Mr. Ballard and by unanimous vote, the following policies were approved, as approved by the superintendent:

A. To Be Approved

<VI-H-2 Grading and Uniformity of Promotion

<IV-M-8 Tuition Reimbursement

B. To Be Placed on Review

<VII-A-10 Summers County's Expected Behaviors in Safe and Supportive Schools

<V-C-2 School District Attendance Areas

18. Approval of an Agreement Between the Summers County School of Practical Nursing and the Summers Nursing and Rehabilitation Center, Inc.

Upon a motion by Mrs. Gore, seconded by Dr. Clark and by unanimous vote, the board approved the agreement between the Summers County School of Practical Nursing and the Summers Nursing and Rehabilitation Center, Inc., as recommended by the superintendent.

19. Approval of an Agreement Between the Summers County School of Practical Nursing and the Robert C. Byrd Clinic

Upon a motion by Mr. Ballard, seconded by Mrs. Gore and by unanimous vote, the board approved the agreement between the Summers County School of Practical Nursing and the Robert C. Byrd Clinic, as recommended by the superintendent.

20. Approval of Annual Financial Statement of the Summers County Board of Education as of and For the Fiscal Year Ended June 30, 2012

Upon a motion by Mr. Withrow, seconded by Dr. Clark and by unanimous vote, the board approved the annual financial statement of the Summers County Board of Education as of and for the fiscal year ended June 30, 2012, as recommended by the superintendent.

21. Discussion of Pence Springs Property

Mrs. Hinerman informed the board that the purchaser of the Pence Springs School property, in 2001, has recently claimed that he doesn't have a clear deed to the property.

22. Discussion and/or Action on Setting Goals for the Superintendent

Upon a motion by Dr. Clark, seconded by Mr. Ballard and by unanimous vote, the board set the following 2012-2013 goals/time-lines for the superintendent:

**Section 1
Goal Setting and Evaluations Instrument
Superintendent Performance Evaluation Form
(Goal-Setting Instrument)**

GOALS	TIME-LINE	HOW EVALUATED (Board to be given documentation)	EXCEED GOAL	MEETS GOAL	DOES NOT MEET GOAL
1. Achievement: To ensure CSO's are being taught by monitoring lesson planning and instruction.	5/15/13	Documentation of monthly meetings with principals and reports of reviews of lesson plans and classroom visits by central office staff.			
2. Facilities: To improve facilities through the use of energy conservation services.	5/15/13	Energy conservation company reports and documentation of projects selected and completion dates.			
3. Community Eligibility Option: To increase achievement and attendance and reduce discipline referrals as a result of providing free meals.	5/15/13	Charts showing comparison from last year to this year's participation rates from breakfast and lunch, attendance percentages and discipline referrals.			

23. Discussion and/or Action Concerning Out of County Transfer

Upon a motion by Mr. Withrow, seconded by Mrs. Gore and by a 4 to 1 vote, the board approved the following out of county transfer request, as recommended by the superintendent: Dr. Clark, Ms. Angell, Mr. Withrow and Mrs. Gore voting “yes”. Mr. Ballard voting “no”.

<Request for Aiden Crane to attend Fayette County Schools

<Request for Megan Leigh Fry to attend Greenbrier County Schools

24. Approve In Coming Student Request

Upon a motion by Dr. Clark, seconded by Mrs. Gore and by unanimous vote the board approved the following in coming student request, as recommended by the superintendent:

<Request for Desirae Plumley to attend Summers County Schools from Monroe County Schools

25. Discussion and/or Action Concerning Facilities Project

None, no action taken

26. Informational Items

Mr. Quisenberry presented to the board members the 1st month attendance report (8/23/12 - 8/31/12) showing students totaling 1,575.20.

The next board meeting is scheduled for Monday, September 24, 2012

27. Approval of Bills

Upon a motion by Mr. Withrow, seconded by Mrs. Gore and by unanimous vote, the board approved bills for payment (See Appendix A), as presented, as recommended by the superintendent.

28. Transfers and Supplements

None, no action taken

29. Adjournment

Upon a motion by Dr. Clark, seconded by Mr. Ballard and by unanimous vote, the meeting was adjourned.