

**SUMMERS COUNTY SCHOOLS**  
**116 Main Street**  
**Hinton WV 25951**  
**304-466-6000**  
**(Please Post)**

**TO: All Interested Persons**  
**FROM: Kimberly Rodes, Superintendent**  
**SUBJECT: Notice of Teacher Vacancy**  
**DATE: August 2, 2017**

The Summers County Board of Education has an opening for a 4<sup>th</sup> Grade Teacher at Hinton Area Elementary School for the 2017-2018 school term and is now accepting applications for this position.

**POSITION: 4<sup>th</sup> Grade Teacher at Hinton Area Elementary**

**QUALIFICATIONS:** WV Teaching Certificate with appropriate endorsement.  
Criminal Background Check conducted pursuant to Summers County Board of Education Policy IV-G-4.  
Drug Test conducted pursuant to Summers County Board of Education Policy IV-H-1.

**SALARY: State Scale**

**TERM: 2017-2018 school term (200 days)**

**DATE TO ASSUME DUTIES: 2017-2018 school term**

**APPLICATION PROCEDURE: Position posted until filled.**

Must submit application to:  
Kimberly Rodes, Superintendent  
Summers County Schools  
116 Main Street  
Hinton WV 25951

***DISCRIMINATION PROHIBITED***

*As required by Federal laws and regulations, the Summers County Board of Education does not discriminate on the basis of sex, race, color, religion, disability, age and national origin in employment and in the administration of any of its education programs and activities. Inquiries may be directed to Dr. Linda Knott, Title IX and Section 504 Coordinator, Summers County Board of Education, 116 Main Street, Hinton WV 25951, phone 466-6006; to the State Elimination of Sex Discrimination Project Coordinator, phone 558-7864; or to the U.S. Department of Education's Director of the Office for Civil Rights, 1-800-421-3481.*

## ***JOB DESCRIPTION***

### ***Teacher***

***QUALIFICATIONS:*** WV Teaching Certificate with appropriate endorsement.  
Criminal Background Check conducted pursuant to Summers County Board of Education Policy IV-G-4.  
Drug Test conducted pursuant to Summers County Board of Education Policy IV-H-1.

***RESPONSIBLE TO:*** Principal

***SUPERVISES:*** Students

#### ***JOB RESPONSIBILITIES:***

Responsible for planning and implementing Summers County Schools' standards-based curriculum based on WV Content Standards and Objectives.

Responsible for implementing adopted and supplemental academic programs.

Responsible for implementing technology skills.

Responsible for planning and implementing collaborative model with special education students and teachers.

May be responsible for planning & implementing designated co-curricular activities and/or programs at the school such as curricular fairs, awards programs and field trips. Be accountable for individual student achievement.

Responsible for planning and implementing personalized learning for all students.

Strong working/communication skills with students, parents and peers.

Willing to implement any other programs designated by principal for school improvement.

Includes supervisory and/or other job related duties as assigned by principal or superintendent. Maintain and upgrade his/her professional skills.

Maintain professional work habits.

Supervise students at all times.

Any other job related duties assigned by the principal or superintendent.