

SUMMERS COUNTY BOARD OF EDUCATION POLICY

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POLICY, ADMINISTRATIVE REGULATION, AND SECTIONS DEFINITIONS

Policy - statements adopted by the Summers County Board of Education to make known or public a definite course of action in fulfilling the Board's duties and responsibilities for supervision and control of local public education as authorized in Chapter 18, Article 5 of the West Virginia Code.

Administrative regulation - statement approved and released by the Superintendent of Schools designed to achieve better implementation of Board policies through specific applications and reference

Following are the eight major divisions of this manual and a general description of each section:

Introduction - statements of basic rationale providing for the existence of the school district and the policies and administrative regulations explaining rules of operation.

Organization and General Administration - statements and diagrams explaining the administrative organization and lines of authority and responsibility of the school system.

Internal/External Relations - statements relative to relationships between employees, schools, the total school system, and any external public or non-public individuals and groups, with the only exception being school students.

Personnel - statements relative to any or all of the employees of the Summers County School System in such areas as employment, wages, and benefits, employer-employee relations, and training and development.

School Operations - statements relative to the administration and ongoing operation of the school facilities and operations.

Instruction - statements relative to instructional goals, objectives, standards, procedures, programs, curriculum, services, time use, facility use, staffing, and resource allocations.

Students - statements relative to attendance, rights and responsibilities, behavior, health and safety, transportation, fees, activities, and organizations.

Fiscal and Business Management - statements relative to budget, income, expenditures, purchasing, auditing, plant maintenance and construction, transportation, and other school system operations.