

SUMMERS COUNTY BOARD OF EDUCATION POLICY

ADOPTED: February 26, 1974

CODE: II-B-2

REFERENCE: WV Code 61-10-15

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OPERATION AND PROCEDURES

Rules of Order: In conducting its business, the Board shall observe Robert's Rules of Order, revised, except as otherwise agreed upon by the members.

Order of Business: The order of business for a regular meeting of the Board of Education shall be similar to the following:

1. Call to order
2. Approval of minutes
3. Report of committee (if any)
4. Communications
5. Unfinished business
6. New business
7. Approval of current bills
8. Adjournment

Voting: All votes on motions and all resolutions shall be by "ayes" and "nays" and the vote shall be recorded if not unanimous.

Pecuniary Interest: All members of the Board of Education, along with employees of the Board, should familiarize themselves with the provisions and content of WV Code, Chapter 61 (Crimes and their Punishments), Article 10 (Crimes Against Public Policy), Section 15 (Dealing with School Officials).

Quorum: A majority of the members shall constitute the quorum necessary for the transaction of official business.