

Summers County Board of Education
REGULAR Meeting Minutes (Page 1 of 4)
June 30, 2015
6:30 p.m.

1. Roll Call

The Summers County Board of Education met in a regular meeting on June 30, 2015 at 6:30 p.m. in the board office conference room with Sue Angell, *President* presiding over the meeting with the following board members present: Ms. Jean Gore, Dr. Deborah Clark, Mr. James Withrow, and Mr. James Payne.

Other staff members present: Mrs. Vicki Hinerman, *Superintendent* and Mrs. Jennifer Farley, *Business Manager*.

2. Invocation/Pledge of Allegiance

The invocation was given by Mr. Withrow, followed by the Pledge of Allegiance.

3. Approval of Agenda

Upon a motion by Mr. Payne, seconded by Mr. Withrow and by unanimous vote, the agenda was approved.

4. Approval of Minutes

Upon a motion by Dr. Clark, seconded by Mrs. Gore and by unanimous vote, the following minutes were approved as recommended by the superintendent:

- ▶ June 9, 2015, Regular Meeting

5. Discussion of Current Issues

Comment on budget savings from ESG Project

6. Resignation of Professional Personnel

Upon a motion by Mr. Withrow, seconded by Mr. Payne and by unanimous vote, the board approved the following resignation of professional personnel, as recommended by the superintendent:

- ▶ **Kitrick A. Durnan**, Principal at Summers Middle School, effective June 23, 2015
- ▶ **Ashley Hanna**, 4th Grade Teacher at Hinton Area Elementary, effective August 6, 2015
- ▶ **Silene McKinney**, 2nd Grade Teacher at Hinton Area Elementary, effective June 30, 2015
- ▶ **Rebekah Lilly**, Speech Pathologist, effective August 2, 2015
- ▶ **Martha Garman**, Multi-Categorical MI/LD/BD and Autism Teacher at Hinton Area Elementary, effective immediately
- ▶ **Rebecca McLaughlin**, Pre-K Teacher at Jumping Branch Elementary, effective June 30, 2015
- ▶ **Rebecca McLaughlin**, Drama Coach for Hinton Area Elementary, Summers Middle School, and Summers County High School, effective immediately

7. Approve Employment of Professional Personnel

Upon a motion by Dr. Clark, seconded by Ms. Gore and by unanimous vote, the board approved the following employment of professional personnel, as recommended by the superintendent:

- ▶ Principal at Talcott Elementary, 2015-2016 school term, 205 days, state scale plus Principal's index, **Carol Renae Jones**
 - ▶ Principal at Summers Middle School, 2015-2016 school term, 212 days, state scale plus Principal's index, **Melba "Susie" Hudson**
- ▶ Assistant Principal at Summers Middle School, 2015-2016 school term, 212 days, state scale plus Principal's index, **Jessica Rodes**
 - ▶ Multi-Categorical MI/LD/BD and Autism Teacher at Summers Middle School, 2015-2016 school term, 200 days, state scale, pending certification, **Johnnie Smith**
 - ▶ Pre-K Teacher at Jumping Branch Elementary, 2015-2016 school term, 200 days, state scale, **Ivy Reed**

►2nd Grade Teacher at Hinton Area Elementary, 2015-2016 school term, 200 days, state scale, pending documentation, *Ashli Johansson*

8. Approve Employment of Substitute Professional Personnel for the 2015-2016 School Term

Upon a motion by Ms. Gore, seconded by Dr. Clark and by unanimous vote, the board approved the following employment of substitute professional personnel for the 2015-2016 school term, as recommended by the superintendent:

- Substitute Teacher, 2015-2016 school term, state scale, as needed, *Kitrick Durnan*

9. Approve Employment of Service Personnel

Upon a motion by Mr. Withrow, seconded by Mr. Payne and by unanimous vote, the board approved the following employment of service personnel, as recommended by the superintendent:

- Cook II at Hinton Area Elementary, 2015-2016 school term, state scale, *Vicky Lilly*
- Cook III at Summers Middle School, 2015-2016 school term, state scale, *Regina Trout*

10. Approve Employment of Substitute Service Personnel for the 2015-2016 School Term

Upon a motion by Dr. Clark, seconded by Ms. Gore and by unanimous vote, the board approved the following employment of substitute service personnel for the 2015-2016 school term, as recommended by the superintendent:

- Substitute Bus Operator, 2015-2016 school term, state scale, as needed, *Maynard Blankenship*
- Substitute Aide, 2015-2016 school term, state scale, as needed, *Linda Cales*

11. Approve Modification of Contracts

Upon a motion by Mr. Payne, seconded by Ms. Gore and by unanimous vote, the board approved the following modification of contract, as recommended by the superintendent:

- Angela Gumm, change from 206 day contract to 210 day contract

12. Reclassification of Service Personnel

Upon a motion by Dr. Clark, seconded by Mr. Withrow and by unanimous vote, the board approved the following reclassification of service personnel, as recommended by the superintendent:

- Karen Sears Executive Secretary - Coordinator of Curriculum

13. Approval of Contractual Agreements for the 2015-2016 School Term

Upon a motion by Dr. Clark, seconded by Mr. Payne and by unanimous vote, the board approved the following contractual agreements for the 2015-2016 school term (in the exception of Judy Lucas which was tabled until the next meeting), as recommended by the superintendent:

- Contractual agreement between *Judy Lucas*, provision of psychological assessment and consultation services and Summers County Board of Education (**Tabled**)
- Contractual agreement between *Kristi Scott*, provision of physical therapy and Summers County Board of Education
- Contractual agreement between *Heather Scott-Greer*, provision of occupational therapy and Summers County Board of Education

14. Superintendent Evaluation

►Mrs. Hinerman presented the documentation that showed achievement of her four goals. The goals for the 2014-2015 school term were:

1. Achievement: To monitor the implementation of the STAR Assessments for reading and math in the elementary grades.
2. State Board Policy 5310: To monitor the implementation of evaluation deadlines and correct any deficits.
3. Summers County Job Description Manual: Review, revise and update the Job Description Manual
4. Monitor the improvement efforts of Summers County High School.

The board gave each goal a rating of meets/exceeds goal.

15. Approval of Athletic & Student Accident Insurance for the 2015-2016 School Year

Upon a motion by Mr. Withrow, seconded by Ms. Gore and by unanimous vote, the board approved the Athletic and Student Accident Insurance for the 2015-2016 School year, as recommended by the superintendent:

- ▶Q.B.E. Insurance Company

16. Approval of the Memorandum of Understanding and Statement of Assurances for the ACF Healthy Marriage and Relationship Education Grants with Rainelle Medical Center

Upon a motion by Dr. Clark, seconded by Mr. Payne and by unanimous vote the board approved the Memorandum of Understanding and Statement of Assurances for the ACF Healthy Marriage and Relationship Education Grants with Rainelle Medical Center, as recommended by the superintendent.

17. Approval of the Memorandum of Understanding Between Summers County Schools and WV FREE

Upon a motion by Mr. Payne, seconded by Ms. Gore and by unanimous vote, the board approved the Memorandum of Understanding between Summers County Schools and WV FREE, as recommended by the superintendent.

18. Approval of the Memorandum of Understanding Between Concord University and Summers County Schools for the Teacher Candidate Early Field and Clinical Experiences

Upon a motion by Ms. Gore, seconded by Mr. Withrow and by unanimous vote, the board approved the Memorandum of Understanding between Concord University and Summers County Schools for the Teacher Candidate Early Field and Clinical Experiences, as recommended by the superintendent.

19. Approve the 2015-2016 Annual Local Education Agency Application for Federal Entitlement Fund for the Education of Students with Exceptionalities for Public Review

Upon a motion by Dr. Clark, seconded by Mr. Withrow and by unanimous vote, the board approved the 2015-2016 Annual Local Education Agency Application for Federal Entitlement Fund for the Education of Students with Exceptionalities to be placed on Public Review, as recommended by the superintendent.

20. Approve the 2015-2016 Step 7 Plan for Improvement of the Instructional Program for Public Review

Upon a motion by Ms. Gore, seconded by Dr. Clark and by unanimous vote, the board approved the 2015-2016 Step 7 Plan for Improvement of the Instructional Program to be placed on Public Review, as recommended by the superintendent.

21. Discussion and/or Action Concerning Out of County Request

Upon a motion by Mr. Withrow, seconded by Ms. Gore and by unanimous vote, the board approved the following out of county request, as recommended by the superintendent:

- ▶Emma Lightner to attend Greenbrier County Schools
- ▶Brooklyn Ward to attend Mercer County Schools

22. Approve In Coming Student Request

Upon a motion by Dr. Clark, seconded by Mr. Payne and by unanimous vote, the board approved the following in coming student request, as recommended by the superintendent:

- ▶Hannah and Jordyn Perdue from Mercer County Schools pending release from Mercer County

23. Approve Policy

Upon a motion by Mr. Payne, seconded by Mr. Withrow and by unanimous vote, the board approved the following policy, as recommended by the superintendent:

- ▶IV-C-4 Procedures Relating to Employees Leaving Employment

24. Approve Policies to Continue on Review

Upon a motion by Mr. Withrow, seconded by Dr. Clark and by unanimous vote, the board approved the following policies to remain on review, as recommended by the superintendent;

- ▶II-B-1 Board Meetings
- ▶IV-G-5 Temporary/Part Time Workers
- ▶IV-M-7 Principal, Assistant Principal Index
- ▶VII-B-3 Attendance Policy

25. Appearance

Renea England-Bragg - information regarding records at HAE

26. Informational Items

Survey from cooks regarding training

27. Approval of Bills

Upon a motion by Mr. Withrow, seconded by Ms. Gore and by unanimous vote, the board approved the bills for payment (Appendix A), as recommended by the superintendent.

28. Transfers and Supplements

Upon a motion by Dr. Clark, seconded by Mr. Payne and by unanimous vote the board approved the Supplements (\$5,804.00 and \$392,603.00) and (Transfers \$59,277.00 and \$1,020,098.00), as recommended by the superintendent.

29. Adjournment

Upon a motion by Dr. Clark and by unanimous vote, the meeting was adjourned.