

**Summers County Board of Education**  
**REGULAR Meeting Minutes (Page 1 of 4)**  
**September 10, 2014**  
**10:00 a.m.**

**1. Roll Call**

The Summers County Board of Education met in a regular meeting today on September 10, 2014 at 10:00 a.m. in the board office conference room with Ms. Sue Angell, President, presiding over the meeting with the following board members present: Mrs. Jean Gore, Dr. Deborah Clark, Mr. James Withrow, and Mr. James Payne.

Other staff members present: Mrs. Vicki Hinerman, *Superintendent*; Mr. Josh Houchins, *Director*; Mr. Michael Tabor, *Director*; Mr. Jay McBride, *Director*; and Mrs. Jennifer Farley, *Business Manager*.

Others present: Kathy Martin, WVEA Representative; Sid Fragale, AFT Representative; Benji Farley, and Mr. Jerry Beasley.

**2. Invocation/Pledge of Allegiance**

The invocation and Pledge of Allegiance was given at the Expulsion Hearing at 9:30 a.m.

**3. Approval of Agenda**

Upon a motion by Mr. Payne, seconded by Dr. Clark and by unanimous vote, the agenda was approved.

**4. Approval of Minutes**

Upon a motion by Mrs. Gore, seconded by Dr. Clark and by unanimous vote, the following minutes were approved, as recommended by the superintendent:

- ▶ August 20, 2014, Regular Meeting

**5. Discussion of Current Issues**

Progress on building and sign

**6. Appearance**

Kathy Martin - WVEA Representative presented the Hinton Area Foundation, Dr. Beasley and Benji Farley, with a check in the amount of \$535.00 for the Learning Innovation Fund to provide mini grants for teachers.

**7. Approve Resignation of Professional Personnel**

Upon a motion by Mrs. Gore, seconded by Dr. Clark and by unanimous vote, the board approved the following resignation of professional personnel, as recommended by the superintendent:

- ▶ *Abigail Averill* - Special Education Teacher at Hinton Area Elementary, effective December 31, 2014

**8. Approve Resignation of Substitute Service Personnel**

Upon a motion by Mr. Withrow, seconded by Mr. Payne and by unanimous vote, the board approved the following resignation of substitute service personnel, as recommended by the superintendent:

- ▶ *Jason Young* - Substitute Bus Operator, effective immediately

**9. Approve Employment of Professional Personnel**

Upon a motion by Dr. Clark, seconded by Mr. Withrow and by unanimous vote, the board approved the following employment of professional personnel, as recommended by the superintendent:

- ▶ Homebound Teacher and Special Education Homebound Teacher, 2014-2015 school term, \$23.00 per hour, as needed, *Donald Addington*
- ▶ Experiential Learning Coordinator, aka, Work Based Learning Coordinator, 2014-2015 school term, \$23.00 per hour not to exceed 70 hours, *Bob Mazella*
- ▶ 3<sup>rd</sup> Grade Teacher at Hinton Area Elementary, remainder of the 2014-2015 school term, state scale, Teacher in Residence contract retroactive from September 2-December 23, 2014, first probationary contract December 24-end of school term, pending graduation, pending documentation, *Michelle Hylton*
- ▶ 2<sup>nd</sup> Grade Teacher at Talcott Elementary, remainder of the 2014-2015 school term, state scale, Teacher in

Residence contract retroactive from September 8-December 23, 2014, first probationary contract December 24-end of school term, pending graduation, pending documentation, **Brenda Short**

►4<sup>th</sup> Grade Teacher at Talcott Elementary, remainder of the 2014-2015 school term, state scale, Teacher in Residence contract from pending documentation-December 23, 2014, first probationary contract December 24-end of school term, pending graduation, pending documentation, **Chelsea Jones**

►Mentor Teachers, first semester of the 2014-2015 school term, \$300.00

Spanish at Summers County High School-**Lou Ann Bennett**

CTE Therapeutic Services and CTE Early Childhood Education-**Bob Mazella**

First Grade at Hinton Area Elementary-**Rebecca McClaughlin**

Third Grade at Hinton Area Elementary-**Connie Buckland**

(2) Fourth Grade at Hinton Area Elementary - **Christie Shafer and Karla Tabor**

2<sup>nd</sup> Grade at Talcott Elementary - **Nellie Cottle**

Art at Summers Middle School - **Teresa Lilly**

#### **10. Approve Employment of Substitute Professional Personnel**

None, no action taken

#### **11. Approve Service Agreement for Transition to Teaching Mentor**

Upon a motion by Mr. Withrow, seconded by Mrs. Gore and by unanimous vote, the board approved the following Service Agreement for Transition to Teaching Mentor, as recommended by the superintendent:

►**Linda Rodes** at Summers Middle School

#### **12. Approve Volunteer**

Upon a motion by Mrs. Gore, seconded by Mr. Payne and by unanimous vote, the board approved the following volunteer, as recommended by the superintendent:

►Samantha Wills - Hinton Area Elementary

#### **13. Approve Policies to be Remain on Review**

Upon a motion by Mr. Withrow, seconded by Dr. Clark and by unanimous vote, the board approved the following policies to remain on review, as recommended by the superintendent:

►V-C-3 Emergency Closings - Delay

►III-D-1 Opening and Closing Schools

►VII-B-3 Attendance Policy

#### **14. Approve Policy to be Placed on Review**

Upon a motion by Dr. Clark, seconded by Mr. Payne and by unanimous vote, the board approved the following policy to be placed on review, as recommended by the superintendent:

►IV-D-2 Beginning Educator Internship Program

#### **15. Approve New River Community and Technical College Education (EDUC) 110 Foundations of Education Volunteer Service**

Upon a motion by Mr. Payne, seconded by Mr. Withrow and by unanimous vote, the board approved the New River Community and Technical College Education (EDUC) 110 Foundations of Education Volunteer Service, as recommended by the superintendent.

#### **16. Approve WVDE Transition to Teaching Alternative Education Program with Summers County Schools**

Upon a motion by Mr. Withrow, seconded by Mr. Payne and by unanimous vote, the board approved the WVDE Transition to Teaching Alternative Education Program with Summers County Schools, as recommended by the superintendent.

#### **17. Approve the REACHH-FRC Memorandum of Understanding Truancy Diversion Program with Summers County Schools**

Upon a motion by Mrs. Gore, seconded by Dr. Clark and by unanimous vote, the board approved the REACHH-FRC Memorandum of Understanding Truancy Diversion Program with Summers County Schools, as recommended by the superintendent.

**18. Approve the Agreement between the Summers County School of Practical Nursing School and Summers Nursing and Rehabilitation Center, Inc.**

Upon a motion by Dr. Clark, seconded by Mrs. Gore and by unanimous vote, the board approved the Agreement between the Summers County School of Practical Nursing School and Summers Nursing and Rehabilitation Center, Inc., as recommended by the superintendent.

**19. Approve the Agreement between the Summers County School of Practical Nursing School and Robert C. Byrd Clinic**

Upon a motion by Mr. Payne, seconded by Dr. Clark and by unanimous vote, the board approved the Agreement between the Summers County School of Practical Nursing School and Robert C. Byrd Clinic, as recommended by the superintendent.

**20. Discussion and/or Action Setting Goals for the Superintendent**

Upon a motion by Dr. Clark, seconded by Mrs. Gore and by unanimous vote, the board approved the following goals for the superintendent, as recommended by the superintendent.

<b>GOALS</b>	<b>TIME-LINE</b>	<b>HOW EVALUATED (Board to be given documentation)</b>	<b>EXCEED GOAL</b>	<b>MEETS GOAL</b>	<b>DOES NOT MEET GOAL</b>
<b>1. Achievement: To monitor the implementation of the STAR Assessments for reading and math in the elementary grades.</b>	<b>5/15/15</b>	<b>Documentation of fall, winter and spring benchmark assessment data reported at board meetings.</b>			
<b>2.State Board Policy 5310: To monitor the implementation of evaluation deadlines and correct any deficits.</b>	<b>6/1/15</b>	<b>Reports given at board meetings in October, December, May and June.</b>			
<b>3. Summers County Job Description Manual: Review, revise and update the Job Description Manual.</b>	<b>5/15/15</b>	<b>Revisions, new descriptions and deletions brought before the board for approval throughout the year.</b>			
<b>4. Monitor the improvement efforts of Summers County High School.</b>	<b>5/30/15</b>	<b>Reports given at last board meeting every month.</b>			

**21. Discussion and/or Action Concerning Out of County Transfer**

▶None, no action taken

**22. Approve In Coming Student Request**

▶None, no action taken

**23. Informational Items**

- ▶Treasurer's Report
- ▶Individual School Audit Report
- ▶Attendance Report - **1617 1<sup>st</sup> Month Report**

**24. Approval of Bills**

Upon a motion by Mr. Withrow, seconded by Mrs. Gore and by unanimous vote, the board approved the bills for payment (**Appendix A**), as recommended by the superintendent.

**25. Transfers and Supplements**

None, no action taken

**26. Adjournment**

Upon a motion by Dr. Clark, seconded by Mrs. Gore and by unanimous vote, the meeting was adjourned.