

SUMMERS COUNTY BOARD OF EDUCATION POLICY

ADOPTED: October 28, 1971 Rev. 8/3/00, 6/11/03, 1/06/10 CODE: VI-G-2

REFERENCE: Board of Education Minutes PAGE: 1 of 1

CLASS TRIPS

Authority is granted to the superintendent and transportation director to approve curricular and extra-curricular trips. The superintendent is also given the authority to approve non-school personnel to serve as chaperones and to ride buses for field trips and/or extra-curricular and curricular activities.

All out of state trips, except SSAC scheduled ballgames, whether utilizing school buses or not, shall require board of education approval. All non-curricular over night trips will be taken on non-instructional time. Exceptions may be approved by the superintendent and the board of education only when non-instructional days are rescheduled as instructional days after the trip has been approved.

Curricular overnight trips must receive the approval of the faculty senate, the superintendent, and the board of education. No student is to be denied the opportunity to attend a curricular trip due to lack of funds. Only those students currently enrolled in classes the curricular trip supports will be allowed to attend. During all trips, students must be strictly supervised by board employees or approved chaperones.

Plans for all trips shall be made and submitted to the superintendent at least 30 days prior to the trip. Plans shall include the educational goals and objectives, student preparation, responsibilities of each chaperone, names of those planning to attend, and follow-up activities.