

**Summers County Board of Education**  
***Special Meeting/Hinton Area Elementary***  
**December 10, 2015**  
**5:00 p.m.**  
**Minutes**

**1. Roll Call**

The Summers County Board of Education met in a special LSIC meeting on December 10, 2015, 5:00 p.m. at Hinton Area Elementary, with Ms. Sue Angell, Board President, presiding over the meeting with the following board members present: Ms. Jean Gore, Dr. Deborah Clark, and Mr. James Withrow. Mr. Payne was absent.

Other staff members present: Mrs. Vicki Hinerman, Superintendent and Mr. Michael Tabor, Director.

Others present: Angel Gumm, Principal; Leonard Paranac, Assistant Principal; Amber Martin, Rebecca Wikle, Donna Duncan, Debbie Bragg, Karla Tabor, Jason Gore, Christie Shafer, Sheila Allman, Millie Nelson, and Cheryl Kula.

**2. Invocation/Pledge of Allegiance**

The invocation was given by Mr. Tabor followed by the Pledge of Allegiance.

**3. Approval of Agenda**

Upon a motion by Ms. Gore, seconded by Dr. Clark and by unanimous vote, the agenda was approved.

**4. Local School Improvement Council**

**I. Current Issues**

- A. Early Warning System – A. Gumm discussed Clarity Bright Bytes Data – Warning Signs, Areas of greatest concern for HAE – Suspensions – Goal is to reduce amount of suspensions from last year – Tardies – 7 tardies = meeting with parent to resolve issue – Behaviors --Minor
- B. Enrollment – A. Gumm shared a predicted enrollment chart for next year (extra classroom will be needed).
- C. Parent Involvement Policy- A. Martin passed out copies to revise School Parental Involvement Policy
- D. Technology : 1:1 & technology integration issues – 4<sup>th</sup> grade have begun the 1:1 initiative, 3<sup>rd</sup> grade are 2:1, 1<sup>st</sup>/2<sup>nd</sup> grade students broke the cart of laptops up and put 3 in every classroom to use during stations and they did the same for iPads, K students have 5-6 iPads and 3 desktops per classroom, Pre-K has 2 iPads and one desktop per classroom, each classroom has been assigned 2 days a week in the lab, additional days/times can be signed up for – TIS mapped the technology standards for K-4 – internet connectivity is an issue and will be resolved when bandwidth is upgraded.

## **II. Special Projects**

- A. Attendance – Sept 2015 95%, Oct 2015 94%, Nov 2015 94% - total as of 11/20/15 = 94.3% - Goal is 95%
- B. Student of the Month Assemblies – K. Tabor explained that they are held the 1<sup>st</sup> Wed each month – Distinguished Spark Award (chosen by Wellness Committee)
- C. Multicultural Winter Celebrations assembly – A. Gumm explained that this assembly allows grade levels to collaborate with each other and create a presentation about their country – assembly is on Dec. 23<sup>rd</sup> at 8:30
- D. Wellness Committee Report – D. Duncan explained the need for a flashing light on the school speed limit sign to keep traffic slower.
- E. One School, One Book – C. Buckland explained program – books are purchased with Fall and Spring Book Fair funds
- F. Reading Fair – C. Buckland described the Reading Fair where students in 3<sup>rd</sup>/4<sup>th</sup> grade were required to prepare to present a book of their choice to be judged – Reading Fair will be expanded to 1<sup>st</sup>/2<sup>nd</sup> grade – moving to Memorial Building
- G. WV Read-Aloud program – this program allows for a trained volunteer to come in and read to each classroom once a week – contact K. Bollinger if you are interested in becoming a reader
- H. Yummy Bags program – Currently 100 students in Summers County are being served (34 at HAE) – coordinated by Hinton First UMC – volunteers and donations needed, contact K. Bollinger
- I. Geography in the Parks – A. Gumm said Dr. Manzo contacted her about a grant from National Geographic – students who will be 4<sup>th</sup> graders next year are invited to come to Brookside to meet scientists, go through learning stations, 38 students will stay overnight with an astrologer

## **III. Discipline**

- A. Reports – A. Gumm reviewed discipline referrals compared to last year – issue is in strategic plan – PAW team is working on a solution using Think Sheets for students to fill out
- B. PLC meetings once a week for teachers to collaborate and create action plans to address discipline problems – Manners Matter to inspire students to do acts of kindness – Counselor does character building lessons – PAW team has PAW incentives
- C. Teacher Academy for teachers with 4 years or less experience on classroom management on the next two ISE days
- D. Alternatives to suspension – 97 ISS and OSS as of Dec. 9, 2015 – 2.9% of enrolled students make up 29% of total referrals – of the 97 suspensions, 59%

were issued to the same 12 students – Principal’s Goal = reduce the total number of ISS and OSS by 10% when compared to baseline data – one strategy was to do ISS instead of OSS – may be a need for a BD room for several students

#### **IV. Progress Toward Meeting the Strategic Plan**

- A. STAR assessments- all students are using the STAR Reading and Math for benchmarks except for kindergarten. We have taken 2 benchmarks this year. 26% of the students were intensive and now there are only 2% in reading.
- B. Strategic plan goals and any additional input – action steps = Daily Language Review and teachers have received training on Kansas Writing Project – Journey’s Writer’s Handbook – Making Thinking Visible book study and IPI (Instructional Practices Inventory) Collections – Measure of Evidence = IPI Data, Lesson Plan Check, Walkthrough Data – A. Martin explained that IPI has been done twice now and we are on our way to meeting our IPI goal
- C. Intervention M-F for reading and math as station intervention – A. Gumm explained intervention and the additional pull out time
- D. Tech Tuesdays and Smarter Balanced resources – Monthly voluntary professional development opportunities for staff on ways to enhance classrooms with technology and integrate technology into the classroom – WV Summative Assessment practice has been integrated once weekly during intervention time in 3<sup>rd</sup> and 4<sup>th</sup> grade classrooms
- E. If You Can’t Manage Them, You Can’t Teach Them book study – 22 teachers and 2 administrators participated, 5 received graduate credit through Marshall University – teachers completed online assignments using Schoology
- F. Training on Safe Schools held on November 19 by AFT – A. Martin explained training on Safe Schools

#### **5. Approval of Bills**

None, no action taken

#### **6. Adjournment**

Upon a motion by Dr. Clark seconded by Ms. Angell the meeting was adjourned.