

**Summers County Board of Education**  
***Special Meeting/Talcott Elementary***  
**December 1, 2015**  
**3:30 p.m.**  
**Minutes**

**1. Roll Call**

The Summers County Board of Education met in a special LSIC meeting on December 1, 2014, 3:30 p.m. at Talcott Elementary, with Ms. Sue Angell, Board President, presiding over the meeting with the following board members present: Mrs. Jean Gore, Dr. Deborah Clark, Mr. James Withrow, and Mr. James Payne.

Other staff members present: Mrs. Vicki Hinerman, Superintendent and Mr. Michael Tabor, Director.

**2. Invocation/Pledge of Allegiance**

The invocation was given by Mr. Withrow and followed by the Pledge of Allegiance.

**3. Approval of Agenda**

Upon a motion by Ms. Gore, seconded by Dr. Clark and by unanimous vote, the agenda was approved.

**4. Local School Improvement Council**

**I. Current Issues**

A. Minutes given by Teresa Keatley

**II. Special Projects- Presented by Heather Cooper**

A. Carnival raised \$10,311.07

B. Adopt-A-Child raised \$6,359.00 - 37 students will be served

C. Book Fair \$3,000.00 - 144 books for each classroom

**III. Discipline**

A. 3 school suspensions

**IV. Progress Toward Meeting the Strategic Plan**

A. During the 2015-2016 school year, Talcott Elementary will collect data from the WV Discipline Data System. During the 2016-2017 school year, Talcott Elementary will decrease office discipline referrals by 15% (HQS 1,4).

B. During the 2015-2016 school year, Talcott Elementary will increase teacher ability to plan and implement standards-focused lessons/tasks based on the Analytical Writing Traits of sentence structure and mechanics by 100% as measured by student performance on Journey's Curriculum Writing Rubric, lesson plan checks and classroom observations (HQS 2,3).

C. During the 2015-2016 school year, Talcott Elementary will increase student ELA and Math proficiency by 5% on the WV Summative Assessment (HQS 3).

**5. Approval of Bills**

None, no action taken

**6. Adjournment**

Upon a motion by Dr. Clark, seconded by Mr. Withrow the meeting was adjourned.