

Summers County Board of Education
REGULAR Meeting Minutes (Page 1 of 3)
November 18, 2015
10:00 a.m.

1. Roll Call

The Summers County Board of Education met in a regular meeting on November 18, 2015 at 10:00 a.m. in the board office conference room with Ms. Sue Angell, President presiding over the meeting with the following board members present: Ms. Jean Gore, Dr. Deborah Clark, Mr. James Withrow, and Mr. James Payne.

Other staff members present: Mrs. Vicki Hinerman, Superintendent; Ms. Kimberly Rodes, Director; Mr. Michael Tabor, Director; Mr. Josh Houchins, Director; Mr. Jay McBride, Director; and Mrs. Jennifer Farley, Business Manager.

2. Invocation/Pledge of Allegiance

The invocation was given by Mr. Withrow followed by the Pledge of Allegiance.

3. Approval of Agenda

Upon a motion by Ms. Gore, seconded by Mr. Payne and by unanimous vote, the board approved the agenda.

4. Approval of Minutes

Upon a motion by Dr. Clark, seconded by Mr. Payne and by unanimous vote, the board approved the following minutes, as recommended by the superintendent:

- ▶ November 5, 2015, Regular Meeting
- ▶ November 16, 2015, Special Meeting

5. Presentation

- ▶ LPN Program

The Summers County School of Practical Nursing was recognized by the West Virginia Department of Education for 91.7% pass rate on the NCLEX exam. Dr. Kathy D'Antoni, Division of Career and Technical Education, and Ms. Cynthia Sundstrom, Health Science Coordinator presented the plaque to Mr. Tabor at the Fall Conference. Dr. Debbie Clark presented the plaque to Ms. Brenda Martin, Coordinator of the program, Ms. Michelle Harless, Instructor and Ms. Donna Testerman, Secretary. The board recognized the program for being in place since 1969 and for the employment opportunities afforded the participants to become Licensed Practical Nurses and those who continued their education to become Registered Nurses.

6. Appearance

7. Discussion of Current Issues

- ▶ Office of Performance Audits performed last week

8. Approve Resignation of Professional Personnel

Upon a motion by Mr. Withrow, seconded by Mr. Payne and by unanimous vote, the board approved the following resignation of professional personnel, as recommended by the superintendent;

- ▶ **Michael Tabor**, Director of Curriculum & Federal Programs, effective June 30, 2016
- ▶ **Karla Tabor**, Itinerant Reading Mentor Coach, effective June 30, 2016
- ▶ **Terri Kirkham**, Counselor at Summers County High School, effective June 30, 2016
- ▶ **Robert Mazzella**, Pro-Start/Hospitality Teacher at Summers County High School, effective December 31, 2015

9. Approve Employment of Professional Personnel

Upon a motion by Dr. Clark, seconded by Mr. Payne and by unanimous vote, the board approved the following employment of professional personnel, as recommended by the superintendent:

- ▶ Foreign Language Facilitator, remainder of the 2015-2016 school term, beginning November 19, 2015, state scale, pending documentation, **Jennifer Scott**
- ▶ Guidance Counselor at Hinton Area Elementary, 2016-2017 school term, state scale, pending documentation, **Sonya Murrell**

10. Approve Employment of Service Personnel

Upon a motion by Mr. Withrow, seconded by Mr. Payne and by unanimous vote, the board approved the following employment of service personnel, as recommended by the superintendent:

- ▶ Aide/Bus Monitor at Hinton Area Elementary, beginning the 2016-2017 school term, state scale, **Carrie Moricle**

11. Approve Employment of Substitute Professional Personnel

Upon a motion by Mr. Payne, seconded by Ms. Gore and by unanimous vote, the board approved the following employment of substitute professional personnel, as recommended by the superintendent:

- ▶ Substitute Teacher, remainder of the 2015-2016 school term, state scale, pending documentation, **Courtney Lyons, Jill Trout**

12. Approve Agenda for LSIC Meetings

Upon a motion by Mr. Payne, seconded by Mr. Withrow and by unanimous vote, the board approved the following agenda for LSIC Meetings, as recommended by the superintendent:

<p style="text-align: center;">Summers County Board of Education <i>Special Meeting/(School Name)</i> Date Time Agenda</p> <ol style="list-style-type: none">1. <u>Roll Call</u>2. <u>Invocation/Pledge of Allegiance</u>3. <u>Approval of Agenda</u>4. <u>Local School Improvement Council</u><ol style="list-style-type: none">I. Current IssuesII. Special ProjectsIII. DisciplineIV. Progress Toward Meeting the Strategic Plan5. <u>Approval of Bills</u>6. <u>Adjournment</u>
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13. Approval of Lease Agreement

Upon a motion by Ms. Gore, seconded by Dr. Clark and by unanimous vote, the board approved the Lease Agreement for Appalachian Service Project with the Summers County Board of Education, as recommended by the superintendent

14. Approval of Work Based Learning 2015-2016

Upon a motion by Mr. Withrow, seconded by Dr. Clark and by unanimous vote, the board approved the Work Based Learning for 2015-2016, as recommended by the superintendent.

15. Approve Policy to Continue on Review

Upon a motion by Dr. Clark, seconded by Mr. Payne and by unanimous vote, the board approved the following policy to continue on review, as recommended by the superintendent:

- ▶IV-G-2 Bus Drivers

16. Discussion and/or Action Concerning Out of County Request

None, no action taken

17. Approve In Coming Student Request

Upon a motion by Dr. Clark, seconded by Mr. Payne and by unanimous vote, the board approved the following in coming student request, as recommended by the superintendent:

- ▶Brennah Davis, Chloey Davis, and Bryleigh Davis from Mercer County

18. Informational Items

- ▶December Meetings - December 2nd and 16th
- ▶Treasurer's Report
- ▶Monthly Reports
- ▶Audit Reports
- ▶LSIC Meetings-Talcott Elementary December 1st @ 3:30 p.m./SMS December 7th @ 5:00 p.m.
- ▶Attendance Report
- ▶SCHS Update
- ▶Superintendent Visits
- ▶OEPA

19. Approval of Bills

Upon a motion by Mr. Withrow, seconded by Ms. Gore and by unanimous vote, the board approved the bills for payment (Appendix A), as recommended by the superintendent.

20. Transfers and Supplements

21. Adjournment

Upon a motion by Dr. Clark and by unanimous vote, the meeting was adjourned.