

# SUMMERS COUNTY SCHOOLS

116 Main Street  
Hinton WV 25951

(Please Post)

TO: All Interested Persons  
FROM: Kimberly Rodes, Superintendent  
SUBJECT: Notice of Speech/Language Pathologist Vacancy  
DATE: December 18, 2017

The Summers County Board of Education has an opening for an Itinerant Speech/Language Pathologist for the remainder of the 2017-18 school term and is now accepting applications for this position.

**POSITION: Itinerant Speech/Language Pathologist**

## QUALIFICATIONS:

A West Virginia Certified Speech/Language Pathologist (Masters Degree) is preferred for this position; however, individuals with a BA Degree in Speech Pathology or Speech and Hearing Therapy from a regionally accredited institution who are willing to enroll in a state approved Masters Degree program will be considered. If no qualified applicants apply a Speech Assistant may be considered.

Must pass a Criminal Background Check conducted pursuant to Summers County Board of Education Policy IV-G-4.

Must pass a Drug Test pursuant to Summers County Board of Education Policy IV-H-1.

**SALARY:** State Scale

**TERM:** Remainder of the 2017-18 school term, thereafter (200 days)

**APPLICATION PROCEDURE:** Position posted until filled, must submit an application to:

Ms. Kimberly Rodes, Superintendent  
Summers County Schools  
116 Main Street  
Hinton WV 25951 466-6000

### *DISCRIMINATION PROHIBITED*

*As required by Federal laws and regulations, the Summers County Board of Education does not discriminate on the basis of sex, race, color, religion, disability, age and national origin in employment and in the administration of any of its education programs and activities. Inquiries may be directed to Kimberly J. Rodes, Title IX and Section 504 Coordinator, Summers County Board of Education, 116 Main Street, Hinton WV 25951, phone 466-6005; to the State Elimination of Sex Discrimination Project Coordinator, phone 558-7864; or to the U.S. Department of Education's Director of the Office for Civil Rights, (215)596-6795.*

**SUMMERS COUNTY JOB DESCRIPTION**  
**Speech/Language Pathologist**

**QUALIFICATIONS:** Holds a WV Professional Service Certificate endorsed for speech/language pathologist (K-12)

**RESPONSIBLE TO:** Special Education Director and Principals

**SUPERVISES:** Students referred and placed in speech/language pathology services

**JOB RESPONSIBILITIES:**

1. The Speech/Language Pathologist shall:
  - a. follow all guidelines, policies, and regulations (federal state, local) as they refer to referral, assessment, placement of students in speech/language services;
  - b. be responsible for screening, assessing needs, planning a program and carrying out the program for students having speech/language problems;
  - c. keep accurately and up-to-date all required and necessary reports and documentation;
  - d. work in screenings for students before and after entering school;
  - e. serve as a resource to teachers in areas of speech/language;
  - f. screen children for hearing problems and make appropriate referrals and/or recommendations;
  - g. refer to outside agencies, children in need of extra help;
  - h. make recommendations to parents as needed and appropriate.
2. The Speech/Language Pathologist shall give leadership and support in his/her area(s) of responsibility.
3. The Speech/Language Pathologist shall establish and implement an improvement process for his/her area of responsibility.
4. The Speech/Language Pathologist shall establish and maintain good public and employee relations.
5. The Speech/Language Pathologist shall maintain professional work habits.
6. The Speech/Language Pathologist shall maintain and upgrade his/her own professional skills.
7. The Speech/Language Pathologist shall assume all other related duties and responsibilities as directed by the special education director or superintendent.

In addition to established laws, policies, rules and regulation job descriptions for Speech/Language Pathologist shall include the following responsibilities:

1. Implement his/her program of study.
2. Foster a classroom climate conducive to learning.
3. Utilize instructional management system which increase student learning and utilize time on task.
4. Monitor student progress toward learning outcomes or I.E.Ps..
5. Maintain and upgrade his/her professional skills.
6. Promote and maintain positive public relations with students, parents, colleagues and appropriate community organizations.
7. Maintain professional work habits.
8. Performs any other job related duties assigned by the principal, supervisor, and superintendent.

**PERFORMANCE STANDARDS:** See page 12, Performance Criteria, in your Evaluation Procedures Handbook

**TERM OF EMPLOYMENT:** 200 days

**EVALUATION:** See page 3 item 2 of the Evaluation Procedures Handbook