

SUMMERS COUNTY SCHOOLS

**116 Main Street
Hinton WV 25951
304-466-6000
(Please Post)**

TO: All Interested Persons
FROM: Eric Widdoes, Personnel Director
SUBJECT: Notice for Substitute Teachers
DATE: September 16, 2019

The Summers County Board of Education is now accepting applications for Professional Substitute Teachers for the 2019-2020 school term.

POSITION: Substitute Teachers

QUALIFICATIONS: Must have RESA Certification or a WV Teaching Certificate with appropriate endorsement.
Criminal Background Check conducted pursuant to Summers County Board of Education Policy IV-G-4. Drug Test conducted pursuant to Summers County Board of Education Policy IV-H-1.

SALARY: State Scale

TERM: 2019-2020 school term

DATE TO ASSUME DUTIES: As needed

APPLICATION PROCEDURE: Must submit application to:
Eric Widdoes, Personnel Director
Summers County Schools
116 Main Street
Hinton WV 25951

DISCRIMINATION PROHIBITED

As required by Federal laws and regulations, the Summers County Board of Education does not discriminate on the basis of sex, race, color, religion, disability, age and national origin in employment and in the administration of any of its education programs and activities. Inquiries may be directed to Dr. Linda Knott, Title IX and Section 504 Coordinator, Summers County Board of Education, 116 Main Street, Hinton WV 25951, phone 466-6006; to the State Elimination of Sex Discrimination Project Coordinator, phone 304-558-7864; or to the U.S. Department of Education's Director of the Office for Civil Rights, phone 1-800-421-3481.

JOB DESCRIPTION

Teacher

QUALIFICATIONS: Must have RESA Certification or a WV Teaching Certificate with appropriate endorsement. Criminal Background Check conducted pursuant to Summers County Board of Education Policy IV-G-4. Drug Test conducted pursuant to Summers County Board of Education Policy IV-H-1.

RESPONSIBLE TO: Principal

SUPERVISES: Students

JOB RESPONSIBILITIES:

Responsible for planning and implementing Summers County Schools' standards-based curriculum based on WV Content Standards and Objectives. Responsible for implementing adopted and supplemental academic programs.

Responsible for implementing technology skills.

Responsible for planning and implementing collaborative model with special education students and teachers.

May be responsible for planning & implementing designated co-curricular activities and/or programs at the school such as curricular fairs, awards programs and field trips.

Be accountable for individual student achievement.

Responsible for planning and implementing personalized learning for all students.

Strong working/communication skills with students, parents and peers.

Willing to implement any other programs designated by principal for school improvement.

Includes supervisory and/or other job related duties as assigned by principal or superintendent. Maintain and upgrade his/her professional skills.

Maintain professional work habits.

Supervise students at all times.

Any other job related duties assigned by the principal or superintendent.