

**SUMMERS COUNTY BOARD OF EDUCATION POLICY**

**Adopted: August 26, 1982 Revised 9/25/03**

**Code: IV-B-1**

**Reference: Board of Education Minutes**

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**ADVERTISING VACANCIES**

All vacancies occurring or newly created positions within the Summers County School System should be posted in each school or building in the county in a conspicuous place where each employee will see the notice. During the summer, jobs will be posted at the board office and on the county web site [boe.summ.k12.wv.us](http://boe.summ.k12.wv.us). Positions will be posted for 5 working days.

All postings should include job description, qualifications, and experience required, salary, term of employment, whether application form or resume is required, where applications are available, opening and closing date for receiving applications.